

5th April 2017 – Notice of Parish Council Meeting

A meeting of the Parish Council will be held at Jubilee Hall, Gayton on Monday **10th April 2017 at 7.30pm**. This will include the suspension of Standing Orders at the meeting to allow a 10-minute public forum, during which members of the public may ask questions of the Council or make a short statement to the Council in relation to matters on the agenda. Once the meeting is formally resumed, members of the public are welcome to stay but may not speak.



Mrs Kate Senter, *Clerk to the Council*

AGENDA

1. Apologies for absence.
2. Declaration of Interest – The Councillors will declare any personal or prejudicial interest in any item on the agenda.
3. Minutes of the Parish Council meeting 13th March 2017 for approval
4. Report from County Councillor and Borough Councillor.
5. 10 Minutes Open Forum for Parishioners.
6. Neighbourhood Plan – the Council will decide whether it should create a Neighbourhood Plan for Gayton following a proposal on how much this could cost and what time and effort is required
7. Local Plan and Future Development in Gayton – the Council will consider inviting local landowners who wish to put forward land for future development in Gayton to provide a presentation to the Parish at a Parish Council meeting
8. Community Defibrillator – the Council will consider whether to install a Defibrillator in the Parish and agree any questions to ask about this
9. Lighting at Development at Church View Lane – the Council will consider correspondence from NCC in relation to lighting at this development and agree appropriate action
10. Parish Website – The Council will note the current Website Administrators notice to cease managing the website and decide how to manage the Website moving forward
11. Annual review of Financial Regulations and Financial Risk Assessment – the Council will consider approving the amended document
12. Internal Auditor – the Council will formally approve the Internal Auditor for the 2016/17 financial year's accounts
13. Planning
 - a) *Applications to consider*
Single storey extension and cart shed extension to double garage at Orchard Farm, Lynn Road, Gayton
 - b) *Decisions received from BCKLWN / NCC*
 - c) *Any applications received after 5th April 2017*
14. Gayton Playing Fields – the Council will discuss
 - any general playing field issues
 - Consider purchasing equipment for the skatepark for users to use to remove water laying on the ramps
15. Highways – the Council will discuss any Highway issues and any Speedwatch issues
16. VAS Sign – the Council will discuss the VAS sign maintenance, including the retrospective approval of an emergency repair, and discuss creating a rota to regularly move the sign around the Parish
17. Correspondence received since last meeting (see attached schedule)

18. Electronic payments - the Council will consider making all future payments electronically rather than via cheque
19. Finance – the current financial standing of the Parish Council will be reported and the following payments will be presented for payment: -

Mrs K Senter	1 month's clerks salary & expenses	BACS	£	450.32
HMRC	PAYE	CHQ	£	9.40
Sovereign	Replacement wooden planks at Gayton Thorpe	CHQ	£	224.46
BCKLWN	Dog waste collection for the year	CHQ	£	742.56
CES	Annual Risk Assessments	CHQ	£	738.00
Westcotec	Repair faulty plug	CHQ	£	59.40
KJN Landscapes	Litter collection	CHQ	£	630.00
TT Jones Electrical	10 new LED lamps	CHQ	£	3,206.40
TT Jones Electrical	Regular maintenance	CHQ	£	69.85
			TOTAL	£ 6,130.39

20. Items for Report or Future Agenda.
21. Date of next meeting is planned to be 8th May 2017

THE PRESS AND THE PUBLIC ARE CORDIALLY INVITED